

CRCPD Working Group Fact Sheet

H-50 Liaison - American Association of Physicists in Medicine (AAPM)

December 2020

Liaison Officer: Jennifer Elee (LA) 12/15

Email: jennifer.elee@ia.gov

Liaison - 5 year initial appointment

Members		Advisors	
Resource Individuals			
AAPM	Melissa Martin		
AAPM	Kate Hintenlang *		
AAPM	Richard Martin (Staff)*		
Notes and Comments			
*Jennifer Elee re-appointed as Liaison			
NOTE: If difficulty in getting resource persons, contact the following Federal Liaisons to the Board of Directors for assistance.			
CDRH	Donald Miller	(301) 796-3299	
EPA	Stefanie Bacon	(202) 343-9063	
NRC	Kevin Williams	(301) 415-3340	

Charges:

To represent the CRCPD on the AAPM/ACMP Task Force to develop measurement and evaluation protocols for diagnostic medical radiographic and fluoroscopic and dental radiographic systems.

General Purposes: [G5 - O1, O2, O3]

1. To provide two-way communication between CRCPD and AAPM. The liaison serves as a channel for communicating concerns and interests shared by the two organizations. The liaison keeps CRCPD members informed of the activities, programs and operations of AAPM to which he/she is liaison.
2. To keep members of AAPM informed of the activities, programs, and operations of CRCPD where appropriate, to make valuable contributions to AAPM, become oriented in the AAPM's activities, and to make contacts outside CRCPD.
3. To give CRCPD members the chance to participate and gain experience in program planning outside CRCPD by way of co-sponsorships of programs with AAPM

General Responsibilities [G5 - O1, O2, O3]

In carrying out these responsibilities the appointed liaison person may, and should, involve as many other persons within the CRCPD community as he/she deems appropriate. It is not intended that the liaison do all the work his/herself.

1. To monitor the publications of the AAPM.
2. To join as a member of the AAPM (if qualified).
3. To attend meetings of the AAPM as an ambassador for the CRCPD. (Nametag, letterhead, and/or business cards should reflect CRCPD and not their state.)
4. To publicize information concerning the AAPM.
5. To submit written biannual reports to the Council Chairperson as noted in the "Important Dates to Remember," and at other times upon request.
6. To maintain contact with CRCPD officers and members and stay abreast of CRCPD activities so that a proper perspective of CRCPD concerns can be made known to the AAPM. To this end, liaisons are encouraged to attend CRCPD Annual Meetings.
7. Examples of responsibilities include, but are not limited to: writing news articles, letters, and e-mail; providing written and/or verbal guidance as needed; serving on AAPM's committees, working groups, and panels, if possible; and coordinating activities through appropriate CRCPD contact people.
8. Liaisons can also play an active role by recruiting capable and interested colleagues for membership in CRCPD.

Note: Refer to Operations Handbook for Role of CRCPD Liaisons for additional information.

Specific Responsibilities

To be developed by the council chairperson in coordination with the AAPM liaison.

Note: When a Letter/Number combination appears in brackets after a charge, it denotes how the charge links to CRCPD's Goals and Objectives, as listed in [CRCPD's Strategic Plan](#).

If interested in serving on this working group, contact the Liaison Officer at jennifer.elee@la.gov