

# CRCPD Working Group Fact Sheet

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H-51 Liaison - Joint Commission (JC)

December 2020

**Liaison Officer:** Matthew Millard (IA) 12/20  
Email: [Matthew.Millard@idph.iowa.gov](mailto:Matthew.Millard@idph.iowa.gov)

Liaison – 5 year initial appointment

| Members                                                                                                                           |                | Advisors       |
|-----------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|
|                                                                                                                                   |                |                |
| Resource Individuals                                                                                                              |                |                |
| N/A                                                                                                                               |                |                |
| Notes and Comments                                                                                                                |                |                |
|                                                                                                                                   |                |                |
| NOTE: If difficulty in getting resource persons, contact the following Federal Liaisons to the Board of Directors for assistance. |                |                |
| CDRH                                                                                                                              | Donald Miller  | (301) 796-3299 |
| EPA                                                                                                                               | Stefanie Bacon | (202) 343-9063 |
| NRC                                                                                                                               | Kevin Williams | (301) 415-3340 |

12/18/2020 - mc

**Charges:**

To serve as liaison with the JC to review and develop comments on proposed amendments to standards for radiological services.[G1 - O3] [G5 - O1, O2]

**General Purposes:- [G5 - O1, O2, O3]**

1. To provide two-way communication between CRCPD and the JC. The liaison serves as a channel for communicating concerns and interests shared by the two organizations. The liaison keeps CRCPD members informed of the activities, programs and operations of JC to which he/she is liaison.
2. To keep members of the JC informed of the activities, programs, and operations of CRCPD where appropriate, to make valuable contributions to JC, become oriented in the JC's activities, and to make contacts outside CRCPD.
3. To give CRCPD members the chance to participate and gain experience in program planning outside CRCPD by way of co-sponsorships of programs with the JC.

**General Responsibilities [G5 - O1, O2, O3]**

In carrying out these responsibilities the appointed liaison person may, and should, involve as many other persons within the CRCPD community as he/she deems appropriate. It is not intended that the liaison do all the work his/herself.

1. To monitor the publications of the JC.
2. To join as a member of the JC (if qualified).
3. To attend meetings of the JC as an ambassador for the CRCPD. (Nametag, letterhead, and/or business cards should reflect CRCPD and not their state.)
4. To publicize information concerning the JC.
5. To submit written biannual reports to the Council Chairperson as noted in the "Important Dates to Remember," and at other times upon request.
6. To maintain contact with CRCPD officers and members and stay abreast of CRCPD activities so that a proper perspective of CRCPD concerns can be made known to the JC. To this end, liaisons are encouraged to attend CRCPD Annual Meetings.
7. Examples of responsibilities include, but are not limited to: writing news articles, letters, and e-mail; providing written and/or verbal guidance as needed; serving on JC's committees, working groups, and panels, if possible; and coordinating activities through appropriate CRCPD contact people.
8. Liaisons can also play an active role by recruiting capable and interested colleagues for membership in CRCPD.

*Note: Refer to Operations Handbook for Role of CRCPD Liaisons for additional information.*

**Specific Responsibilities**

To be developed by the council chairperson in coordination with the JC liaison.

Note: On all of the Fact Sheets, the Letter/Number combinations that appear in brackets after each charge denote how the charge links to CRCPD's Goals and Objectives, as listed in [CRCPD's Strategic Plan](#).

If interested in serving on this working group, contact the Liaison Officer at [Matthew.Millard@idph.iowa.gov](mailto:Matthew.Millard@idph.iowa.gov)