

CONFERENCE OF RADIATION CONTROL PROGRAM DIRECTORS, INC.
ANNUAL BUSINESS MEETING
Hyatt Regency, Jacksonville, Florida
Grand 3 Ballroom
Sunday, May 19, 2024, at 5:15 p.m.

OPENING

Call to order (Waller)

Chairperson Rikki Waller called the meeting to order.

Roll call (Cremeans)

Mendy Cremeans, CRCPD Executive Office Manager, conducted roll call.

The following Director Members and/or their proxies were present:

Alabama	Cason Coan
Alaska	Irene Casares
Arizona	Shawn Lewis, proxy
Arkansas	Adelia Oldenbroek, proxy
California	Tanya Ridgle, proxy
Colorado	Phill Peterson, proxy
Connecticut	Michael Firsick, proxy
Delaware	Robert Brinsfield, absent
Florida	Clark Eldredge
Georgia	David Matos
Hawaii	Geoffrey Lau (present 5/19, absent 5/23)
Idaho	Rikki Waller
Illinois	Mary Ann Spohrer, proxy
Indiana	Courtney Eckstein (Brenda Tubbs, proxy 5/23)
Iowa	Linda Wendt, proxy
Kansas	Jason Meinholdt
Kentucky	Ashley Marshall, proxy
Louisiana	Karen Burgard, proxy
Maine	Jay Hyland, proxy (absent 5/19, present 5/23)
Maryland	Abdurahman Ablimit, proxy
Massachusetts	Josh Daehler
Michigan	TR Wentworth
Minnesota	Mary Navara
Mississippi	Jimmy Carson, proxy
Missouri	John Langston
Montana	Ross Barnes
Nebraska	Ty Sollender, proxy
Nevada	John Follette
New Hampshire	Auggie Ong
New Jersey	Pat Mulligan

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Roll call (Cont'd)

New Mexico	Santiago Rodriguez, absent
New York	Charles Burns, proxy (absent 5/19, present 5/23)
North Carolina	Louis Brayboy, absent
North Dakota	David Stradinger
Ohio	Stephen James, proxy
Oklahoma	Keisha Cornelius
Oregon	Todd Carpenter, proxy
Pennsylvania	Dwight Shearer
Puerto Rico	Raul Hernandez
Rhode Island	Maria Barnes, proxy
South Carolina	Susan Jenkins
South Dakota	Melissa Slaba, proxy
Tennessee	Caitlynn Couch, proxy
Texas	Lisa Bruedigan
Utah	Stevie Norcross, proxy
Vermont	William Irwin
Virginia	Cameron Rose, proxy
Washington	Jill Wood (John Martell, proxy 5/23)
West Virginia	Tera Patton
Wisconsin	Mark Paulson
Wyoming	Brandi O'Brien

Chairperson Waller called the meeting order. A quorum was determined.

1. **Agenda changes (Waller)**
There were no agenda changes.

ACTION: Mary Navarra (MN) moved to approve the agenda. The motion was seconded by Tera Patton (WV). A vote was taken and the motion passed.

2. **Introduction of current and newly elected board members (Waller) Chairperson**
Waller introduced the current and newly elected board members.

Current board members:

- Rikki Waller, Idaho, Chairperson
- Patrick Mulligan, New Jersey, Past-Chairperson
- Lisa Bruedigan, Texas, Chairperson-Elect
- Cindy Costello, New York, Treasurer
- Tanya Ridgle, LA County, California, Member-at-Large
- Becki Harisis, Nebraska, Member-at-Large
- Hillary Haskins, Oregon, Member-at-Large
- Ruth McBurney, Executive Director (ex-officio)

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7. Approval of the Special Meeting of the Director Members Minutes (Waller)

Chairperson Waller presented the January 31, 2024 special meeting minutes that were emailed to the director members on April 1, 2024.

ACTION: David Matos (GA) moved to approve the minutes of the January 31, 2024 special meeting. The motion was seconded by Bill Irwin (VT). A vote was taken and the motion passed.

8. Presentation and Approval of Treasurer's Report (PowerPoint Presentation) (Costello)

Cindy Costello, Treasurer, presented the FY2023 Treasurer's Report and the FY2024, first quarter, Treasurer's Report in the form of a PowerPoint presentation, to provide more detailed information about the budget, highlighting the following:

- CRCPD 2023 Revenues
- CRCPD 2023 Expenditures
- Cooperative Agreements/Contracts
- 2023 Expenses by Cooperative Agreements/Contracts and OED Operations
- 2023 Assets to Liabilities/Equipment as of December 31, 2023
- 2024 First Quarter Revenues and Expenses
- 2024 Expenses by Cooperative Agreements/Contracts and OED Operations
- 2024 Assets to Liabilities/Equipment as of March 31, 2024
- 2023 Audit has been completed; reviewed by the Audit Sub-Committee in April 2024; and approved by the Board of Directors

ACTION: Courtney Eckstein (IN) moved to accept the Treasurer's Report. The motion was seconded by Caitlyn Couch (TN). A vote was taken, and the motion passed.

Chairperson Waller called a recess until the second Business Meeting on Thursday, May 23.

ACTION: Bill Irwin (VT) moved to recess the meeting until Thursday, May 23 at 11:30 a.m. The motion was seconded by Mary Ann Spohrer (IL). A vote was taken, and the motion passed.

Thursday, May 11
11:30 a.m. – 12:00 p.m.

Chairperson Waller requested a motion to resume the business meeting.

ACTION: Bill Irwin (VT) moved to resume the meeting. The motion was seconded by Clark Eldredge (FL). A vote was taken, and the motion passed.

9. Amendment to the Agenda

Chairperson Waller presented an amendment to the agenda to allow for members to express any ideas they may have.

ACTION: Clark Eldredge (FL) moved to amend the agenda. The motion was seconded by Irene Casares (AK). A vote was taken, and the motion passed.

10. Member Ideas

Tanya Ridgle (LA County, CA), Member-at-Large expressed that the members participate in the surveys that are sent out and return them to the proper person.

Ruth McBurney, Executive Director, asked to discuss orphan sources. Dwight Shearer suggested drafting a donation letter that members could leave with the individuals that have orphan sources in an effort to get the word out that CRCPD funds disposals. Ruth further explained how the orphan source program works.

Jennifer Elee (LA) suggested doing one-hour webinars for x-ray training and possibly get a list of trainers from the states.

Jay Hyland (ME) suggested having short general informational videos.

Brenda Tubbs (IN) suggested training on field sampling and NRC Rule Making process training.

Irene Casares (AK) requested dental inspection training. Lisa Bruedigan (TX) and Rikki Waller (UT) stated they would help locate some training.

Stevie Norcross (UT) suggested the following: recruiting students and individuals that are chemistry majors and not only health physicists; take a few minutes to discuss the topic at the beginning of each session at the annual meeting; and finding a way to have the attorneys in the states to connect and keep informed with happenings in NRC and to discuss ideas.

Lisa Bruedigan suggested developing a database for the attorneys to access on the CRCPD website and suggested monthly and/or quarterly calls.

Jennifer Elee (LA) suggested figuring out how to get people involved that aren't necessarily health physicists. Irene Casares (AK) suggested working with the states to rewrite the requirements in the job classifications so that they don't require a health physicist. Ruth McBurney stated that they revised the job classifications in Texas to include lesser trained individuals.

Hillary Haskins (OR) is putting together a salary survey that includes job titles to have data that can be taken to HR departments. Lisa Bruedigan (TX) suggested putting together a short video on this topic that could go out to the colleges to help recruit individuals into radiation programs. Ruth McBurney suggested anyone that requests a survey to write up a short report from the responses.

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11. Closing ceremonies and recognition of outgoing board members (Waller)

Chairperson Waller expressed her appreciation to everyone in attendance.

Chairperson Waller recognized outgoing Board Member Tanya Ridgle, Member-at-Large, and presented her with a token of appreciation. She also recognized Pat Mulligan as outgoing Past-Chairperson, presented him with a token of appreciation, and recognized him as the incoming Chair-Elect.

12. Turnover of Chair Position (Waller/Bruedigan)

As her last official act as Chairperson, Chairperson Waller passed the traditional Chairperson's gavel to Lisa Bruedigan.

As her first act as Chairperson, Chairperson Bruedigan thanked everyone for their attendance and thanked Past-Chairperson Rikki Waller, and the OED staff.

Chairperson Bruedigan presented Past-Chairperson Rikki Waller with the traditional Chairperson's plaque for 2023-2024.

Chairperson Bruedigan requested a motion to adjourn.

Adjournment:

Being no further business,

ACTION: Jay Hyland (ME) moved to adjourn. The motion was seconded by Mary Ann Spohrer (IL). A vote was taken, and the motion passed.

Meeting Adjourned